

**NOWATA PUBLIC SCHOOL
BOARD OF EDUCATION**

Regular Meeting

High School Commons Area
707 West Osage
Nowata, Oklahoma 74048

November 9, 2009

7:00 p.m.

Members Present: Rick Reid, President
Bill Maddux, Vice-president
Debra Fink, Clerk
Rick Holland, Member
Jim Pierson, Member
Fred Bailey, Superintendent
Dee Armstrong, Board Minute Clerk

Date: Posting of Agenda:
November 6, 2009
Time: 10:00 a.m.
Person: Fred Bailey
Location: Office of the Superintendent
Office of Nowata County Clerk
Municipal Office

- Item 1. The president called the meeting to order in the High School Commons Area..
- Item 2. Doug Boughner, Michelle Renfroe, Tina Hubert, Patrick Hagerman, Nancy Oglesby, and Jack Jenkins, CPA, were also present at the meeting.
- Item 3. The school auditor, Jack H. Jenkins, CPA, presented the audit for fiscal year 2008-2009.
- Item 4. Mr. Maddux made a motion to approve the audit as presented. Mr. Holland seconded and the motion carried (5-0) as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes. A copy of the audit will be made part of the permanent board file.
- Item 5. Mr. Maddux made a motion, seconded by Mrs. Fink, to approve the following items on the consent agenda:
- A. Minutes of the October 12, 2009 Regular Meeting
 - B. Minutes of the October 21, 2009 Special Meeting
 - B. Treasurer's Report for October 2009
 - C. General Fund Expenditure Comparison Analysis for October 2009

The motion carried (5-0) as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes. A copy of the documents will be made part of the permanent board file.

Item 6. Mr. Holland made a motion to approve encumbrances #486 through #538 in the amount of \$283,113.89 from the General Fund, #6 in the amount of \$3,872.04 from the Building Fund, #26 in the amount of \$100.00 from the Child Nutrition Fund, #1 in the amount of \$.96 from the Construction Bond 06 Fund, #1 in the amount of \$27.00 from the Construction Bond 08 Fund, and #9 through #14 in the amount of \$2,971.96 from the Gifts Fund. Mr. Maddux seconded and the motion carried (5-0) as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes. A copy of the encumbrance register and change order listings will be made part of the permanent board file.

Item 7. Mr. Holland made a motion to approve the Student Activity Fund Custodian's Report for the month of October 2009. Mr. Maddux seconded and the motion carried (5-0) as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes. A copy of the report will be made part of the permanent board file.

Item 8. Superintendent's Report:

- 1) The superintendent has been in contact with Gary Smith of Capital Investments to inquire about long term bond issues. He would like to do a five million dollar long term bond in 2010 for the following purposes:
 - a. A classroom addition to the middle school to replace the portable buildings.
 - b. A new gymnasium
 - c. Refurbish the middle school
 - d. Transportation
 - e. Floor covering in the elementary
 - f. Technology

Mr. Maddux commented that the superintendent should look into this further.

- 2) State Financing was cut another 5% last month, which amounted to approximately \$25,000. The State Department has said if this trend continues as expected next month they will be forced to reduce an even greater percentage. This additional short fall can only be avoided with an increase in collections or with additional legislative funding.
- 3) Our student attendance has improved. We still have a few out with the flu, but we are back to almost normal compared to almost 10% before Fall Break.
- 4) The annual school election is coming up soon. The office to be voted on is position #5, which has a 5-year term of office. This is an at large position. The filing period will open Monday, December 7, at 8:00 a.m. and will close Wednesday, December 9, at 5:00 p.m. at the Nowata County Election Board.

- Item 9. Michelle Renfroe, Elementary Principal's Report:
- 1) The elementary had a lot of fun activities during Drug-Free week. The C.A.N. organization contributed several items to our students such as stickers, bracelets, etc.
 - 2) We were fortunate to host the "Farm to You," First through Fifth grade program via the OSU Extension Office. Ten stations set up in the gym. We had volunteers manning each station with a script to talk about foods, where they come from and how they affect the different parts of the body, i.e., skin, muscles, teeth. Some of our volunteers were there all day. Lunch was provided for all volunteers. Many thanks to all!
 - 3) The Veterans Day Assembly will be held at 9:30 a.m. in the High School Gym. Kudos to Lisa Kincaide for her tireless efforts in organizing.
 - 4) After school tutoring begins Thursday at 3:15 to 4:15 for kindergarten through fifth grade students. The focus will be on math and reading.
 - 5) We are staying focused with Time on Task throughout the remainder of the semester.
- Item 10. The board recognized Tina Hubert representing the Nowata Classroom Teachers Association. Mrs. Hubert expressed thanks to the board on behalf of the faculty for the salary step increase the teachers received this year.
- Mrs. Hubert also said that the fifth grade students and teachers are enjoying their new classrooms.
- Item 11. Mr. Maddux made a motion to approve the Department of Labor, Oklahoma Hazard Communications Standard, seconded by Mrs. Fink. The motion carried (5-0) as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes. A copy of the document will be made part of the permanent board file.
- Item 12. Mrs. Fink made a motion to approve a revised Bloodborne Pathogens Policy. Mr. Pierson seconded and the motion carried (5-0) as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes. A copy of the policy will be made part of the permanent board file.
- Item 13. Mr. Maddux made a motion to approve an Annual Election Resolution for the office of board position #5. Mr. Holland seconded and the motion carried (5-0) as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes. A copy of the resolution will be made part of the permanent board file.
- Item 14. Mr. Pierson made a motion to convene in an executive session to discuss Agenda Item X-A. Mr. Maddux seconded and the motion carried as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes.

- Item 15. Mr. Maddux made a motion to acknowledge that the board had returned to open session, seconded by Mr. Pierson. The motion carried (5-0) as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes.
- Item 16. The President reported that during executive session, the board discussed the personnel report.
- Item 17. Mr. Holland made a motion to approve the Personnel report. Mr. Maddux seconded and the motion carried (5-0) as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes.
- Item 18. There was no new business to come before the board.
- Item 19. Mr. Maddux made a motion to adjourn, seconded by Mr. Holland. The motion carried (5-0) as follows: Pierson-yes, Holland-yes, Fink-yes, Maddux-yes, Reid-yes. The meeting was adjourned at 8:15 p.m.

ATTEST:

President, Board of Education

Clerk, Board of Education

Member

Member

Member